

How to get started with Zoom on a Windows device or a Mobile

Zoom is a cloud-based video conferencing service you can use to virtually meet with others - either by video or audio-only or both, and to send text messages to others participating in the same live chats - and it lets you record those sessions to view later.

It is end to end encrypted and includes a number of recently improved security measures.

The software that you need depends on your operating system software, e.g. do you use a PC with Windows, or an Apple Mac? Or something else ...

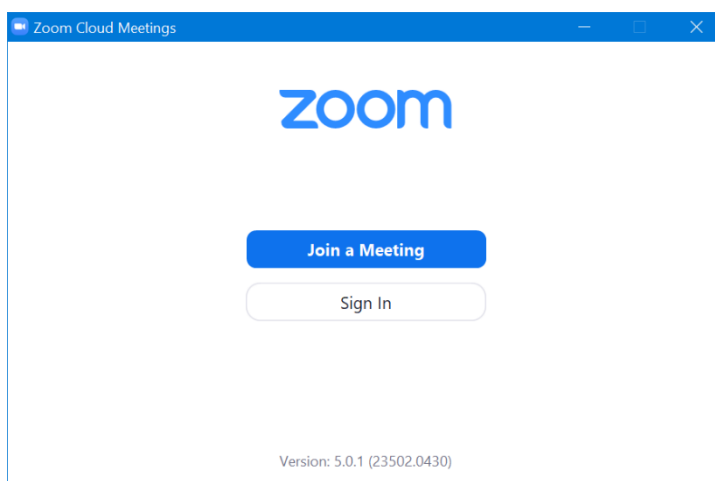


For Microsoft Windows, in your Internet browser go to https://zoom.us/download#client_4meeting and click on the Download button for the **Zoom Client for Meetings** to download the Zoom installer application will download.

You need to open the Zoom Installer file (i.e. run the file) to have it then install the Zoom application. The Zoom Installer will begin ...



You may find you have to give permission for the installation to proceed, to make changes to your system, so be sure to click on the relevant buttons in the dialogue boxes to allow that to happen (normally Yes, OK, or Continue). When it has completed, you should see the entry screen ...

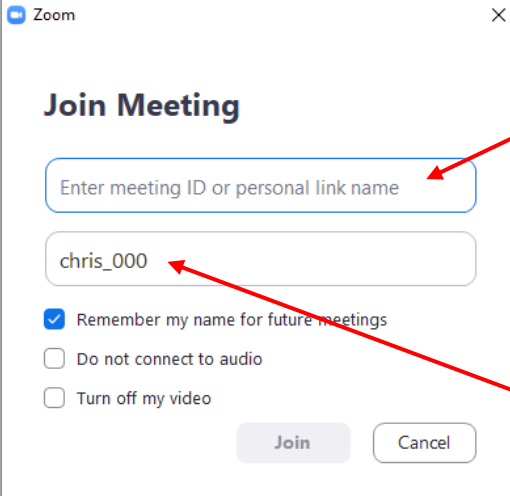


The 2 options are
Join a Meeting and Sign In

Sign In is only used if you have registered as a Zoom user, and want to sign in to **start** (i.e. host) a meeting or **schedule** a meeting.

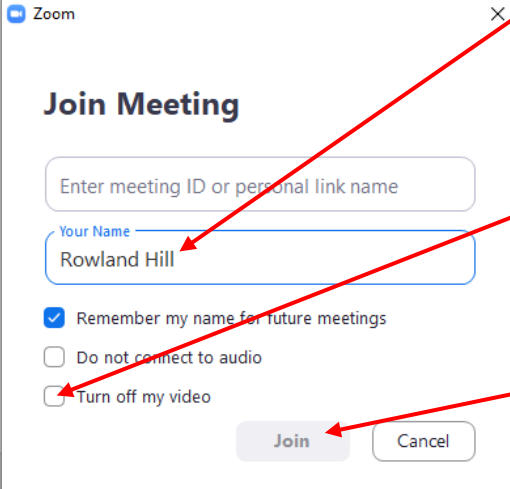
Join a Meeting is used when you wish to **join** a meeting that someone else is running.

Clicking on Join a Meeting, you will be asked to join with the meeting ID, and your name ...

A screenshot of the Zoom 'Join Meeting' dialog box. It has a title bar with the Zoom logo and a close button. The main heading is 'Join Meeting'. Below it is a text input field with the placeholder 'Enter meeting ID or personal link name'. Below that is another text input field containing 'chris_000'. There are three checkboxes: 'Remember my name for future meetings' (checked), 'Do not connect to audio' (unchecked), and 'Turn off my video' (unchecked). At the bottom are 'Join' and 'Cancel' buttons.

Use your name with both first name and family name because it makes it easier for people to know who you are.

Enter your name – this will appear on screen

A screenshot of the Zoom 'Join Meeting' dialog box, similar to the first one but with the name field filled. The text input field for the meeting ID is empty. The name input field is labeled 'Your Name' and contains 'Rowland Hill'. The checkboxes and buttons are the same as in the first screenshot.

Do **not** check the 'Do not connect to audio' box

You might choose to turn off the video if you do not wish to appear in any recording of the meeting.

You can turn your camera on again during the meeting if you wish.

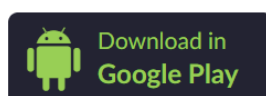
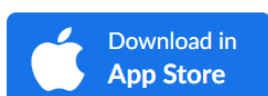
Click on Join, then you will be able to enter the passcode to join the meeting.

Zoom App for Mobiles

The Zoom App is available for iPhones and also Android phones. One place from where you can obtain the app is via the Zoom website, https://zoom.us/download#client_4meeting

Zoom Mobile Apps

Start, join and schedule meetings; send group text, images and push-to-talk messages on mobile devices.



There is a separate guide available for Mac users.